



INDY WELCOMES M-PACT 2012
MARCH 13-15, 2012
HOTEL RESERVATION FORM

GENERAL INFORMATION

Reservations can be made by choosing one of the following methods:

- INTERNET: Book your reservation on-line at www.m-pact.org. **This is the quickest and most effective method.**
- PHONE: Call 317-262-8191.
- FAX: Send completed form to 1-317-262-8270.
- MAIL: Send completed form to ICVA Housing Bureau, 200 S. Capitol Ave., Ste. 300, Indianapolis, IN 46225.

All reservation requests will be made through the Housing Bureau. DEADLINE: Monday, Feb. 20, 2012.

ACKNOWLEDGEMENTS: Acknowledgements will be sent after each reservation booking, modification and/or cancellation.

Review acknowledgements carefully for accuracy. If you do not receive an acknowledgement within 14 days after any transaction, please call the Housing Bureau at 1-317-262-8191.

MODIFICATIONS/CANCELLATIONS: Please review carefully. A one-night (plus 17% tax) advance deposit is required for each room requested. Checks will be deposited 7 days prior to arrival date. Credit card processing will be held until checkout. A \$25 cancellation fee will be charged for reservations cancelled after Monday, Feb. 20, 2012. Reservations cancelled after Monday, Mar. 5, 2012 or no shows will be charged by the hotel.

MULTIPLE ROOMS: For reservations of 5 or more rooms, rooming lists are due by Monday, Feb. 6, 2012.

HOTEL INFORMATION

Type of room: 1 bed/1 person (1B/1P) _____ 1 bed/2 people (1B/2P) _____ 2 beds/2 people (2B/2P) _____
 2 beds/3 people (2B/3P) _____ 2 beds/4 people (2B/4P) _____ Rollaway _____

Number of Rooms: ___ Arrival: _____ Departure: _____ Number of Nights: _____

Hotel requested:	1B/1P	1B/2P	2B/2P	2B/3P	2B/4P
Courtyard by Marriott Downtown _____	\$ 157	\$ 157	\$ 157	\$ 157	\$ 157
Fairfield Inn & Suites Downtown _____	\$ 147	\$ 147	\$ 147	\$ 147	\$ 147
Hampton Inn Downtown _____	\$ 135	\$ 135	\$ 135	\$ 135	\$ 135
Hyatt Regency Indianapolis _____	\$ 185	\$ 185	\$ 185	\$ 195	\$ 205
Indianapolis Marriott Downtown _____	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185
JW Marriott Indianapolis _____	\$ 189	\$ 189	\$ 189	\$ 189	\$ 189
Omni Severin _____	\$ 139	\$ 139	\$ 139	\$ 139	\$ 139
Springhill Suites Downtown _____	\$ 157	\$ 157	\$ 157	\$ 157	\$ 157
Westin Indianapolis _____	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170

Requests will be processed on a first-come, first-served basis. If all your choices are unavailable, you will be placed in the next available choice that meets your requirements.

Special requests: Smoking Non-Smoking Handicapped Other _____ Requests are not guaranteed.

DELEGATE INFORMATION

First Name: _____ Initial: _____ Last Name: _____

E-Mail Address : _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Home Phone: _____ Daytime Phone: _____ Fax: _____

International prefix and area code, if necessary: _____

Contact Name for Groups: _____

- Additional Guests in Room: 1. _____
 2. _____
 3. _____

PAYMENT INFORMATION

Credit Cards: Visa Mastercard American Express Discover Other _____

Card Number: _____ Expiration Date: _____

Name of Cardholder: _____ Signature: _____

By signing I authorize my credit card to be charged in compliance with the above referenced cancellation policies should I cancel my reservation.

Checks: Check Number: _____ Amount: _____

Make checks payable to M-PACT Housing Bureau • 200 S. Capitol Ave., Ste. 300 • Indianapolis, IN 46225